



**Staplehurst Emergency Help Team (SEHT)**  
**Meeting on Tuesday 25th November 2025 7:30pm**  
**Staplehurst Youth Centre, High Street, Staplehurst, TN120BJ**

**Minutes -**

**1. Welcome, Apologies and Introductions**

*Present: Laureen, Erika, Andrew, Doreen, Rob (RAYNET), Taylor (RAYNET)*

*Apologies: Luke, Chris, Bob & Mary, Rachel, Pat*

**2. Approval of last meeting's Minutes**

*Unanimously approved as a true reflection of the last meeting*

**3. Chair's Report**

- *Latest Incident: Hawkenbury Bridge, Fully laden Artic lorry had fallen into the ditch on the Maidstone side of the bridges. SEHT attended following a call from Luke, where we met with police upon arrival who handed control to us, realising that we are perfectly capable of managing such an incident safely.*
- *It came to our attention during this incident that our Radios are not powerful enough to carry comms over longer distances with challenging terrain, hence our invite to RAYNET to discuss upgrades.*
- *MA requested that the parish council allows us the use of the lockable cupboard in the youth club to store our supplies and equipment. This has been approved.*
- *We have extended an invite to neighbouring parish councils to attend a meeting with us to discuss the idea of parish unification - forming a cluster network of similar resilience groups. Namely Marden, Headcorn, Cranbrook & Frittenden*
- *We have been notified that Andrea Allegra, one of our contacts at KFR, is leaving soon. We send our many thanks and best wishes.*
- *The organisers of the Tractor parade have offered to donate £500 to SEHT as a thank you for our work this year managing traffic during the event - this will be beneficial for upgrading our comms. We will also be looking to make a grant application to SPC as we did last year.*
- *Luke Eastwood has requested to rejoin the committee and be allowed as admin on our social media a discussion was requested in the group*
  - *For Luke to be voted back onto the committee, it will need to be an agenda item at the next meeting and Co-opted by the group. It was agreed unanimously that Luke would be reinstated as admin on the Facebook page/Social media on the understanding that any posts to social media pages on behalf of SEHT be proof-read by another member before publication. This is SEHT policy in line with Legislation.*

#### **4. Duke of Cornwall awards**

We have a whopping 22 new Heroes in the village! Staplehurst Beavers group have completed their award - Congratulations to all!

#### **5. Fundraising**

- £130 raised at the indoor bootfair earlier this month  
*It was noted that we are able to place an article free of charge in the parish magazine to further boost advertising - Doreen has contacts*
- Stalls booked for 21st Dec event around tractor run

#### **6. Training**

*We think we have found a suitable Emergency Traffic Management training course supplied by Lantra Training. We are waiting on approval from Kent Resilience Forum on whether this is suitable for us.*

#### **7. Tractor run 2025**

*All plans are now in place for a successful event. Briefing for marshalls will be from 4:30pm on 21st December 2025 at the Youth Club TN120BJ*

#### **8. Outstanding matters / Matters arising**

##### ***Social media***

- *Luke will take over again if agrees to the conditions above. If not, we will continue how we are for now.*

##### ***Wellbeing Cafe***

- *Advert was placed in the recent publication of the Village update by SPC, we haven't had much of a response so far but will continue to pursue the idea.*

##### ***New Standing item: Parish Unification***

- *Mostly discussed above. First meeting with neighbouring PC's will gauge interest, more activity will follow once we know who, if any, is interested.*
- *This will become a standing item going forward, it is going to be a long term project.*
- *We are looking forward to meeting and working with our neighbours in resilience!*

##### ***Shed & cabinet access***

- *We have changed the keyed padlock on our shed at the youth club to a combination padlock to enable us all to have access rather than just the one key holder.*
- *We now have use of the cabinet inside the Youth Club.*

#### **9. Any Other Business**

**None**

#### **10. Date of next meeting**

**Tuesday 6th January 2026, 7:30pm, Staplehurst Youth Club, TN120BJ**